**High Peaks Educational Team Meeting Minutes**

**February 2, 2023**

**3:10pm - 4:15pm in the Library**

 In attendance: Chris Basten, Ruby Childs, Lynne Dolph, Sam Grigsby, Brittany Hayes, Vanessa Hetzel, Valerie Hibl, Paola Ledesma, Julie Menninger and Emily Skodras.

Welcome -

Vanessa thanked everyone for being here.

January Minutes Vote -

The Ed Team voted to approve the January 2023 meeting minutes that were emailed previously to Ed Team members twice via email.

Public Comment –

No other members of the public were in attendance.

Treasurer’s Report –

Jia was not in attendance but provided each Team member with a printed copy of the Profit and Loss Budget vs Actual for July 1, 2022 through February 2, 2023. Lynn noted that the Destination Imagination budget will not be used this year. She also noticed that other Challenge funds have exceeded their budgets. Vanessa said we will likely have to increase these budgets next year and will eliminate Destination Imagination as line item. Lynne asked about plans for the remaining Technology budget of $2700. Ed Team teachers discussed possibilities and Valerie suggested a new sound system. Smartboards were also mentioned but Valerie said the district would have to replace those. Lynne also said that the Workshop Supply budget has not been used. Vanessa said Jia may be putting all of these kinds of expenses in the Supply Closet budget since it has been exceeded.

Jia also provided a summary which Vanessa read out loud and the Team discussed.

Income: $1,862.95 Original Works, per discussion at the last meeting all proceeds go to Art, $635 1st Day School Supplies and $58.40 Box Tops. Britt noted the Original Works earnings were good.

Some bigger expenses: $1005.76 Spark Curriculum for PE, $4,047.75 15 Chromebooks for the library, $349.90 Tonies Boxes and $250 for mascot design. Valerie noted that the Tonies boxes were not compatible and will be returned. Emily told us that the mascot design expense was to pay someone to come up with a new school logo. The logo is based on Aurora 7 and an astronaut design. Chris said the plan is to launch the new logo and school rebranding at a school wide assembly in the beginning of the next school year. He said the school plans to include an all school behavior program where the school earns stars and all school celebrations based on behavior goals. Emily passed around a phone with the new logo. Ruby suggested adding 5 stars to the background to go along with the school rebranding around earning 5 stars for good behavior. Everyone thought that was a good idea.

Jia also included a detailed list of all surplus spending. Emily said that surplus spending has slowed down a bit. She said that the district surplus is decreasing and the amount of money HP receives is declining. This is due to a lower student enrollment. Chris noted that declining enrollment is occurring in Boulder, Colorado and nationally. Vanessa said Ed Team will work with Dory in April to determine how much to budget for tutors since it is projected that HP may be relying even more on Ed Team for tutor salaries.

Jia also included a note that First Bank offers a 4% interest rate for the reserve fund.

The Ed Team voted to approve the Treasurer’s report.

Principal’s Report -

Chris said a new academic tutor, Laurel Andrews, was hired with money the school received based on need. She works with students in all grades. Chris said her first priority is to help students with Fundations and phonics. She has lots of flexibility and moves around as needed. She works with all levels of learners. Both of her kids went to HP.

On January 13, Chris said he had fun helping Sara Weatherly as a judge for a 5th grade library project.

Chris said that like he mentioned earlier regarding the new school logo, the plan is to merge the rebranding with a new all school positive reward program. There is a behavior intervention team at HP that is working on this.

There was a fun all school assembly about connectedness. The student council did a great job.

Fun Run –

Sam said 2 parents volunteered to be on the Fun Run committee as a result of the newsletter. The teachers recommended that Sam ask them to include the request for volunteers in their classroom newsletters. Vanessa suggested that perhaps more parents will sign up now that we know the Fun Run date – May 5. Rain date is May 12.

Sam asked Ed Team if Fun Run should remain as it has in the past with a run, bounce house and popsicle. She mentioned that Brooke was excited about the possibility of doing a foam party. Chris vetoed that idea. Sam is going to ask the 5th grade teachers if they will do the pie in the face. Chris said if they wont do it, he has an idea for a replacement. Sam said she had an idea about doing capture the flag where Chris would run with a flag belt and the kids had to capture flags for prizes.

Fun Run has a budget of $3000. Ed Team decided not to get t shirts this year. Every kid has a HP t shirt and can wear that to Fun Run. Ed Team decided not to do prizes for fundraising again this year. There will be a parent request for funding with a goal of raising $15,000. With no expenditure for t shirts, there will be more money available to spend on Fun Run. Vanessa mentioned maybe getting more bounce house type things. Sam would like to do a spring fling, a community celebration, with Fun Run proceeds. Ed Team supported this idea and discussed timing for a spring fling. Ed Team picked May 11 from 5-7pm for spring fling. Vanessa suggested including the parents on the Fun Run committee in planning the spring fling. Ideas for spring fling include having ice cream that students get tickets for and receive for free and food trucks or bring your own picnic. Ed Team noted that we will need to consider how long lines have been in the past at the Moomobile and make sure we do not have this issue at spring fling.

Other Business –

Ruby asked about setting up the Moo mobile to come on another May date. She also asked about a restaurant fundraiser. Ed Team suggested doing Chipotle again since it was successful last year. Vanessa noted that was due to the text messages the school sent out.

The meeting was adjourned at 4pm.

Upcoming Ed Team meeting dates: March 2, April 6 and May 4.