

**Meeting Name:** Ed Team Meeting  
**Meeting Date:** November 2, 2023  
**Meeting time:** 3:15 pm  
**Meeting location:** High Peaks Elementary School Library



**Attendees:**

Erica Stone - Co-chair for parent  
 Adriana Tower- 4-5 Rep  
 Melissa Fukushima - K-1 Parent Rep  
 Chris Basten - Principal  
 Beth James - 4-5 Teacher Rep  
 Amber Grantham - Secretary / IT & Comm  
 Courtney Cole - Specialist Rep  
 Beth James - 4-5 Teacher Rep  
 Sara Weatherley - Speciality  
 Valerie Hibl - K-1 Teacher Rep  
 Emily Skodras - Co-chair for teacher  
 Sieana Johnson - Parent Support  
 Leah Cousin - Parent Support

**Absent:**

Alaina Armel - Parent Support  
 Jia Chen - Treasurer  
 Lynne Dolph - 4-5 Teacher Rep  
 Brittany Hayes - Specialty  
 Sam Grisgby- 2-3 Parent Rep  
 Jordan Cornett - Parent Support  
 Adrienne McCleskey - 2-3 Teacher Rep  
 Paola Ledesma - Parent Support  
 Samantha Grisgby- 2-3 Parent Rep

Topic	Notes	Decisions	Action Items
<b>Principal's Report</b>	<b>Principals Report (Chris)</b> <ul style="list-style-type: none"> <li>● iReady math training was on 9/25/2023. Big thanks to the Ed Team!</li> <li>● BVSD showcase was a huge success! The District infused a lot of excitement for the event. Gaya and Sam made the booth fantastic! Erica shared the parent experience. Val &amp; Emily engaged with families. Chris followed up with everyone who left their contact information. Hope to get some new families enrolled from this event.</li> <li>● The Fall Festival was a fun event with lots of good feedback. Mission accomplished: a community is built!</li> <li>● There are 4 weeks between Thanksgiving &amp; Christmas break this year. HP Leadership Team is thinking of activities to keep kids engaged during that time frame while still sneaking in some learning.</li> </ul>		

<p><b>Committee Updates</b></p>	<p><b>Finance</b> (<i>Erica on behalf of Jia</i>)</p> <ul style="list-style-type: none"> <li>Refer to the treasurer report for full details.</li> <li>There are still some invoices to reconcile from the Fall Festival, and some income was earned from mug &amp; t-shirt sales.</li> </ul> <p><b>Fundraising (Events) Committee Update</b> (<i>Gaya</i>)</p> <ul style="list-style-type: none"> <li>Giving Tree Progress/End Date <ul style="list-style-type: none"> <li>\$80,000, which is a 10% increase from last year.</li> <li>166 donors &amp; 192 donations</li> <li>Received donations from every level - people heard our messaging!</li> <li>3% fee for Square - Is this applicable to non-profits?</li> <li>Some questions around how gift card winners were selected. <ul style="list-style-type: none"> <li>Ed Team members have no visibility as to who donated except for the Treasurer. Totally random.</li> </ul> </li> <li>Next year, a few thoughts; <ul style="list-style-type: none"> <li>Shorter donation period w/ big push at beginning (matches early on would be ideal!)</li> <li>Smaller versions of posters with the QR code for classrooms.</li> </ul> </li> </ul> </li> <li>Spirit/Gear Store Update <ul style="list-style-type: none"> <li>No updates. Feedback given and will work on fixing it.</li> <li>Taking about 6 weeks for orders.</li> </ul> </li> <li>Dine Out for High Peaks <ul style="list-style-type: none"> <li>The restaurant selected isn't responding to our inquiries.</li> </ul> </li> </ul> <p><b>Challenge Team</b></p> <ul style="list-style-type: none"> <li>STEM: CU Discovery Program Approval (<i>Erica for Alaina</i>) <ul style="list-style-type: none"> <li>High School &amp; CU Students circulating during the STEM fair on Nov 29 <ul style="list-style-type: none"> <li>Participation certificates issued (no coins)</li> </ul> </li> </ul> </li> <li>Math Olympiad (<i>Gaya</i>) <ul style="list-style-type: none"> <li>Elementary Olympiad starts in 4th grade. Lots of participation..</li> <li>Considering an extension into 3rd grade</li> <li>Consider ways to make it motivating / fair / encouraging to 3rd graders. Math buddies?</li> </ul> </li> <li>International Day (<i>Erica</i>) <ul style="list-style-type: none"> <li>Wednesday, March 6 = Assembly with immersive performer</li> <li>Friday, March 8 = Fair festival at the school</li> </ul> </li> <li>Battle of the Books (<i>Sara</i>) <ul style="list-style-type: none"> <li>2 books/classroom. Optional for all students.</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Gaya to register High Peaks as a non-profit with Square- anticipate reduction / removal of Square's fees</li> <li><input type="checkbox"/> Chris to connect with teachers to create a fun video on how Giving Tree funds are used in their classroom.</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Richer experience to have the kids meet in groups.</li> <li>○ Start organizing groups in December.</li> <li>○ Sara would like support maybe: ordering books; have an online meeting; filling out forms.</li> <li>● Library has \$1,000 budget; covers cost of <a href="#">PebbleGo</a> (K-2 kids)             <ul style="list-style-type: none"> <li>○ Source for non-fiction information</li> <li>○ Safe, age-appropriate</li> <li>○ Not a joint resource (High Peaks only; not BCSIS)</li> </ul> </li> </ul> <p><b>Spirit (Events) Committee</b></p> <ul style="list-style-type: none"> <li>● No new updates</li> </ul>		
<p><b>New Business</b></p>	<p><b>Garden To Table (GTT) Update (Leah)</b></p> <ul style="list-style-type: none"> <li>● Ed Team financially supports the GTT partnership with High Peaks.</li> <li>● Leah is the parent lead between GTT &amp; teachers.</li> <li>● Parent volunteers for garden classes are requested on the Help at Schools site.</li> <li>● Last year, Leah led a market sale. It was a lot of effort; more value would be in getting kids more involved.             <ul style="list-style-type: none"> <li>○ Would like to consider doing a vegetable sale during the Fall Festival, especially if Fall Festival is earlier in the year.</li> </ul> </li> <li>● Ideally the program should continue, and a team of people could take it over.             <ul style="list-style-type: none"> <li>○ Leah anticipates being in the HP family about 2 more years.</li> <li>○ A club would be an option; would need a dedicated parent and/or a teacher.</li> <li>○ Volunteering / running the program requires organization and maintenance over the summer.                 <ul style="list-style-type: none"> <li>■ This has been a challenge with an open enrollment school where more families don't necessarily live in the neighborhood</li> </ul> </li> </ul> </li> </ul> <p><b>Open Enrollment Talk &amp; Tours (Erica)</b></p> <ul style="list-style-type: none"> <li>● There will be 3 upcoming OE events: Nov 16; Dec 6; Dec 14</li> <li>● Parents love hearing from HP Families, so having parent representatives for these sessions is preferred             <ul style="list-style-type: none"> <li>○ Students cannot attend during school hours per the district</li> <li>○ Amber to attend <b>Dec 6 *Date correction</b></li> <li>○ Gaya to attend the 16th</li> <li>○ Erica to attend the <b>16th *Date correction</b></li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li><input checked="checked" type="checkbox"/> Erica to pay the invoice for GTT this year</li>   <li><input checked="checked" type="checkbox"/> Melissa to post volunteer opportunities on Help at Schools for parents to attend Open Enrollment sessions</li> </ul>

	<p><b>Holiday staff party (Beth)</b></p> <ul style="list-style-type: none"> <li>● Party will be on 12/21 (Thurs)</li> <li>● Ed Team will purchase appetizers</li> <li>● Recommended spent is \$250</li> <li>● A Coffee cart the next morning is preferred over a late start breakfast</li> </ul> <p><b>Bingo Night (Amber)</b></p> <ul style="list-style-type: none"> <li>● Need to pick a day and start planning the event</li> <li>● Will discuss plan at next meeting</li> </ul> <p><b>Spring Talent Show (Erica)</b></p> <ul style="list-style-type: none"> <li>● Lots of interest in this idea.</li> <li>● Combing with Dairy Center of the Arts might be a great partnership</li> </ul> <p><b>5th Grade Graduation Party (Gaya)</b></p> <ul style="list-style-type: none"> <li>● Will be hosted at Gaya's house. Students wanted a pool party</li> <li>● There are some funds in the Ed Team budget to support the event</li> </ul> <p><b>Ideas for new High Peaks clubs (Erica)</b></p> <ul style="list-style-type: none"> <li>● Free clubs after school w/ teacher support</li> <li>● Lots of ideas: <ul style="list-style-type: none"> <li>○ Spanish club</li> <li>○ Science club / STEAM</li> <li>○ Running club</li> <li>○ Garden club</li> <li>○ Chess &amp; Robotics (currently offered through Boulder Lifelong Learning)</li> <li>○ Coding club is just 4th &amp; 5th graders now, do we want something for K-3rd? <ul style="list-style-type: none"> <li>■ A parent has expressed interest</li> </ul> </li> </ul> </li> </ul>	<p>Late start breakfast on 12/13 will be canceled. A coffee cart will be provided on 12/22 instead. *Date correction</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Sam to order the coffee cart for teachers 12/22</li> <li><input checked="" type="checkbox"/> Melissa will order breakfast for teachers on 11/8</li> <li><input type="checkbox"/> Gaya to connect Mrs. Christmas with contact at Dairy Center for Arts about potential Spring Talent Show</li> <li><input type="checkbox"/> Emily to ask 5th grade teachers about what they need for the graduation party.</li> <li><input type="checkbox"/> Emily will ask the teachers if they want any of these clubs.</li> <li><input checked="" type="checkbox"/> Chris to check the cap &amp; gowns -- are they blue? If not, do we need</li> </ul>
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			to order new ones?
<b>Upcoming Items:</b>	Next meeting: <ul style="list-style-type: none"><li>• Amber / Marisa to discuss Bingo Night in February</li><li>• Emily to provide update on 5th grade graduation party requests</li><li>• Chris to update Ed Team on BVSDs response for mouse problem at High Peaks</li></ul>		