



**Meeting Name:** Ed Team Meeting  
**Meeting Date:** March 7, 2024  
**Meeting time:** 3:10 pm  
**Meeting location:** High Peaks Elementary School Art Room

**Ed Team Virtual Link**

<https://meet.google.com/wej-necz-zmr>

**Attendees:**

- Erica Stone - Co-chair for parent
- Angeeneh Lyengar - Parent Support
- Adriana Tower- 4-5 Rep
- Melissa Fukushima - K-1 Parent Rep
- Chris Basten - Principal
- Erin Nakayama - Parent Support
- Amber Grantham - Secretary / IT & Comm
- Paola Ledesma - Parent Support
- Gaya Vinay- Fundraising Chair
- Zachary Fink - 4-5 Teacher Rep
- Faith Ayles- Parent Support
- Sieana Johnson - Parent Support
- Brittany Hayes - Specialty
- Samantha Grigsby- 2-3 Parent Rep

*Absent:*

- Emily Skodras - Co-chair for teacher*
- Courtney Cole - Specialist Rep*
- Adrienne McCleskey - 2-3 Teacher Rep*
- Valerie Hibl - K-1 Teacher Rep*
- Jia Chen - Treasurer*
- Lynne Dolph - 4-5 Teacher Rep*
- Beth James - 4-5 Teacher Rep*
- Jordan Cornett - Parent Support*
- Alaina Armel - Parent Support*

Topic	Notes	Decisions	Action Items
Follow-Up From December	<ul style="list-style-type: none"> <li>• Approval of last month's meeting minutes (<i>Amber</i>)</li> </ul> <p><b>Old Business:</b></p> <ul style="list-style-type: none"> <li>• Whats App Groups               <ul style="list-style-type: none"> <li>○ Groups created and shared with teachers to put in newsletters</li> <li>○ A lot of good parent conversations so far discussing Dine Out night.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Minutes approved</b></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Erin will create a kindergarten group</li> </ul>

	<ul style="list-style-type: none"> <li>● Follow-up discussion about adding a digital sign in front of the school to remind parents about upcoming events <ul style="list-style-type: none"> <li>○ Lots of good ideas and options.</li> <li>○ Still tricky because of BCSIS <ul style="list-style-type: none"> <li>■ Could split costs if they wanted one</li> </ul> </li> <li>○ Funds for a sign could come from our capex budget.</li> <li>○ BVSD likely needs to get involved for installation, electricity, permits, etc.</li> </ul> </li>   <li>● Increased ice in the parking lot &amp; sidewalks <ul style="list-style-type: none"> <li>○ District was contacted and reported their facilities will address the parking lot, but High Peaks is responsible for the hug &amp; go lane.</li> <li>○ Several students and parents have fallen.</li> <li>○ High Peaks has one maintenance person (Jose) who is charged with clearing the ice. He has a machine but it is currently broken.</li> <li>○ When storms are on the horizon, Jose has been able to come in early.</li> </ul> </li>   <p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>● Teacher breakfasts for the rest of year <ul style="list-style-type: none"> <li>○ There are 3 more breakfasts this school year</li> <li>○ Recently there has been scrambling to order breakfast at the last minute</li> </ul> </li>   <li>● Staff appreciation week is May 6-10 <ul style="list-style-type: none"> <li>○ Last year, a dinner and breakfast was provided</li> <li>○ Booze Closet is preferred &amp; big hit by the teachers</li> <li>○ A coffee card could be good</li> </ul> </li> </ul> </ul>	<ul style="list-style-type: none"> <li>● <b>We will take the digital sign idea to the next Shade Committee meeting and learn what BCSIS thinks.</b></li>   <li>● <b>We will review the final budget for 2024 and determine if there are funds for purchasing a machine and/or fixing the existing machine for Jose.</b></li>   <li>● <b>We will order food now for all the upcoming dates so that it is complete.</b></li>   <li>● <b>We will do similar events as last year for the teachers</b></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Erica to talk to Shade Committee about their interest in a digital sign</li> <li><input type="checkbox"/> Sam to investigate Platt Middle as they also share their building with another school to see how they do this</li>   <li><input type="checkbox"/> Sam will order food for March 13</li> <li><input type="checkbox"/> Sienna will order food for April 10</li> <li><input type="checkbox"/> Gaya will order food for May 8</li> </ul>
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	<ul style="list-style-type: none"> <li>● 2024-'25 Ed Team volunteers will likely change. Here are some position changes and potential volunteer replacements: <ul style="list-style-type: none"> <li>○ Amber is willing to cover Erica as parent co-chair</li> <li>○ Emily wants to continue in role of teacher co-chair, and will wait to confirm pending baby Skodras' arrival <ul style="list-style-type: none"> <li>■ Val has offered to step into this role</li> <li>■ Zach is also willing to step in</li> </ul> </li> <li>○ Adrianna is considering the IT/Comms Director role <ul style="list-style-type: none"> <li>■ Ryan Jamison is an interested father to a K parent who might be willing to help out</li> </ul> </li> <li>○ Jai would like to resign <ul style="list-style-type: none"> <li>■ Melissa has a few interested people she can reach out to</li> </ul> </li> <li>○ Erin is interested in the K-3 Rep</li> <li>○ Sam is interested in being the 4th &amp; 5th Rep</li> <li>○ Angeeneh can be a back up</li> <li>○ Gaya is willing to consider fundraising</li> <li>○ Alaina &amp; Quetzal agreed to continue and lead STEM committee</li> <li>○ Leah is willing to do gardening</li> <li>○ Shade Committee - not clear yet</li> <li>○ Marisa willing to do School Accountability Committee</li> <li>○ Dac willing to do the District Accountability Committee</li> <li>○ BVSD Leadership Academy - Gaya and Sam are interested in attending</li> <li>○ District Parent Committee - Amber will continue</li> </ul> </li> <li>● Budget planning for 2024-'25 is in progress <ul style="list-style-type: none"> <li>○ Student Enrollment is expected to be around 265</li> <li>○ Several budget changes are recommended</li> <li>○ Teachers who haven't spent their annual \$600 stipend were sent a reminder email today</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● <b>We will vote in the May meeting for next year's participants</b></li>   <li>● <b>We will review the budget for approval in May's meeting</b></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Erica to talk to Leah about attending a Shade Committee meeting since BCSIS wants to do Garden to table</li>   <li><input type="checkbox"/> Brittany will talk to Stephanie Ball and see if she needs the money in her budget</li> </ul>
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<p><b>Principal's Report</b></p>	<p><b>Principals Report (Chris)</b></p> <ul style="list-style-type: none"> <li>● Fantastic food from parents &amp; ED team for the teachers during conferences</li> <li>● Music &amp; dance celebration on 3/6 was fun, interactive, and a good way to kick off International Day</li> <li>● There have been several field trips and amazing events recently: <ul style="list-style-type: none"> <li>○ Eco-Cycle, Colorado History Museum, Ellis Island Experience, Blue Sky Bridge annual visits, etc.</li> </ul> </li> <li>● Feb 20 was full-day teacher training about Into Reading <ul style="list-style-type: none"> <li>○ This will be new curriculum for language arts</li> </ul> </li> <li>● Feb 23 all school assembly focusing on Responsibility value (STARS) <ul style="list-style-type: none"> <li>○ Video presentation by student council on how to be a good friend, caring, etc.</li> <li>○ Plan is to continue to roll this type of child-led teaching into future assemblies</li> </ul> </li> <li>● Long Range Planning Committee, which is a District Committee working on addressing decreasing enrollment numbers released recommendations. <ul style="list-style-type: none"> <li>○ HP &amp; BCSIS are not on the list now, and it will be re-evaluated again in 5 years.</li> <li>○ There is still work to be done to continue to increase our enrollment.</li> </ul> </li> <li>● District is looking for a High Peaks parent representative to join a committee to discuss topics with Dr. Anderson <ul style="list-style-type: none"> <li>○ Meets monthly on Wednesdays starting in March</li> </ul> </li> <li>● Impact for Education award is on March 20th</li> </ul>	<ul style="list-style-type: none"> <li>● <b>Amber will be the parent representative</b></li> <li>● <b>Ed Team will sponsor any teacher who wants to attend</b></li> </ul>	
<p><b>Committee Updates</b></p>	<p><b>Finance (Jia)</b></p> <ul style="list-style-type: none"> <li>● Refer to the treasurer report for full details</li> </ul> <p><b>Fundraising (Events) Committee Update (Gaya)</b></p> <ul style="list-style-type: none"> <li>● Dine Out for High Peaks is at Bellotta on 3/18 from 4-8 pm</li> </ul> <p><b>Yearbook Committee (Angeeneh)</b></p>		

	<ul style="list-style-type: none"> <li>• This year’s theme will be space</li> <li>• Volunteer parents got emails today with instructions</li> <li>• Teacher changes w/ name preferences were submitted</li> <li>• New/re-take pictures from Van Gogh will go into the yearbook</li> <li>• Yearbook cost will go up slightly, and difference will go to ED team budget <ul style="list-style-type: none"> <li>○ Soft copy cost is \$23.90 → Increase to \$25</li> <li>○ Hardcover cost is \$31.85 → Increase to \$35</li> </ul> </li> </ul> <p><b>Bike to School Day (Erica)</b></p> <ul style="list-style-type: none"> <li>• Scheduled for Wednesday, April 24</li> </ul> <p><b>Fun Run (Gaya/Sam)</b></p> <ul style="list-style-type: none"> <li>• Direct monetary ask last year was \$50 per family</li> <li>• Budget was set at \$75 for 275 students</li> <li>• There could be prizes <ul style="list-style-type: none"> <li>○ Raffle and one child from each grade gets lunch with the Principal</li> </ul> </li> <li>• Want to minimize fatiguing parents with long fundraising campaign. Perhaps only allow donations for 36 hours.</li> <li>• Kickoff of fundraising should start with an email from Mr. Basten</li> <li>• Still need to discuss the plan for volunteers, activities, etc.</li> </ul> <p><b>Challenge Team</b></p> <ul style="list-style-type: none"> <li>• Math Olympiad (Gaya) <ul style="list-style-type: none"> <li>○ April 11 - between High Peaks &amp; Bear Creek</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Kids who moved away will still be in the yearbook</b></li> <li>• <b>We will not ask parents to place business ads in the yearbook.</b></li> </ul>	<input type="checkbox"/> Amber will send out an email to have a separate meeting to plan the fun run
<p><b>Upcoming Items:</b></p>	<p>Next meeting:</p> <ul style="list-style-type: none"> <li>• Request for an online way for parents to pay for field trips.</li> </ul>		