

Meeting Name: Ed Team Meeting
Meeting Date: February 1, 2024
Meeting time: 3:10 pm
Meeting location: High Peaks Elementary School Art Room



Ed Team Virtual Link

<https://meet.google.com/wej-necz-zmr>

Attendees:

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| <ul style="list-style-type: none"> <input type="checkbox"/> Erica Stone - Co-chair for parent <input type="checkbox"/> Angeeneh Lyengar - Parent Support <input type="checkbox"/> Adriana Tower- 4-5 Rep <input type="checkbox"/> Melissa Fukushima - K-1 Parent Rep <input type="checkbox"/> Chris Basten - Principal <input type="checkbox"/> Emily Skodras - Co-chair for teacher <input checked="" type="checkbox"/> Courtney Cole - Specialist Rep <input type="checkbox"/> Adrienne McCleskey - 2-3 Teacher Rep <input checked="" type="checkbox"/> Paola Ledesma - Parent Support <input type="checkbox"/> Valerie Hibl - K-1 Teacher Rep <input type="checkbox"/> Jia Chen - Treasurer <input type="checkbox"/> Gaya Vinay- Fundraising Chair | <ul style="list-style-type: none"> <input type="checkbox"/> Erin Nakayama - Parent Support <input type="checkbox"/> Amber Grantham - Secretary / IT & Comm <input checked="" type="checkbox"/> Lynne Dolph - 4-5 Teacher Rep <input type="checkbox"/> Zachary Fink - 4-5 Teacher Rep <input checked="" type="checkbox"/> Beth James - 4-5 Teacher Rep <input checked="" type="checkbox"/> Faith Ayles - Parent Support <input type="checkbox"/> Sieana Johnson - Parent Support <input checked="" type="checkbox"/> Jordan Cornett - Parent Support <input checked="" type="checkbox"/> Brittany Hayes - Specialty <input type="checkbox"/> Samantha Grigsby- 2-3 Parent Rep <input checked="" type="checkbox"/> Alaina Armel - Parent Support |
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Topic	Notes	Decisions	Action Items
Follow-Up From December	<ul style="list-style-type: none"> • Approval of last month's meeting minutes (<i>Amber</i>) Old Business: <ul style="list-style-type: none"> • Spring Bake Sale <ul style="list-style-type: none"> ○ In the newsletter and is happening Feb 14 • White boards <ul style="list-style-type: none"> ○ Adrienne & Cara got their white boards and replaced their Smartboards, but there were requests to get a new whiteboard & keep the smartboard. 	<ul style="list-style-type: none"> • Minutes approved • Approved to offer 1 whiteboard to all teachers who are interested 	<ul style="list-style-type: none"> <input type="checkbox"/> Emily ask teachers if they would like a

	<ul style="list-style-type: none"> ○ For equity purposes, we want to clarify if the offer is to buy a whiteboard to all teachers vs. just replace any Smartboards with a whiteboard. I ○ 2 whiteboards are \$500; this would be a max spend request of \$3,000 ○ Once the whiteboard arrives, Dory can submit a work order with BVSD Facilities to install it in the classroom ○ Adrienne is willing to demonstrate the new whiteboards for any teachers who would like to see them. <p>New Business:</p> <ul style="list-style-type: none"> ● Principal Coffee Talk was this morning. There was discussion on ways to improve communication <ul style="list-style-type: none"> ○ One idea is to have a digital sign that advertises upcoming events <ul style="list-style-type: none"> ■ This is complicated since there are 2 schools on campus in one building ○ Another idea is to have an online coffee chat for parents and send out an agenda ahead ○ Create a Whats App group for each grade <ul style="list-style-type: none"> ■ The purpose of this group is to support parents outside of school (i.e. trade birthday party decorations, discuss summer camp scheduling, school-day off playdates, etc.) ■ This would not be for school related communications ■ Consider adding a QR code for the What's App group in the welcome packet for transfer & new students ● Request from Mr. Basten to add money in the budget to cover musical support for International Day <ul style="list-style-type: none"> ○ This supports focus on diversity 	<ul style="list-style-type: none"> ● Class Reps will create/monitor What's App Group with the goal of increasing community and collaboration outside of school 	<p>Whiteboard for their classroom</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Gaya will set up the 1st, 3rd, and 5th grade groups <input checked="" type="checkbox"/> Erica will set up the 2nd & 4th groups <input type="checkbox"/> Melissa to set up Kindergarten group
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	<ul style="list-style-type: none"> ○ Current spend from International day budget is less than \$50 (for flags) ○ Music support would cost \$800-\$1,000 <ul style="list-style-type: none"> ● Ed Team volunteers for '24-25 school year <ul style="list-style-type: none"> ○ Didn't have time to discuss. Will resume this conversation at the next meeting 	<ul style="list-style-type: none"> ● Approved for Ed Team to financial support this at the best non-profit rate 	<ul style="list-style-type: none"> <input type="checkbox"/> Jia to increase budget for International Day to \$1200 next year ('24-25 budget) <input type="checkbox"/> Teachers to think about parents who might want more involvement
<p>Principal's Report</p>	<p>Principals Report (Chris)</p> <ul style="list-style-type: none"> ● Lots of STARS given out this year ● Lots of core knowledge celebratory events lately: 4th grade Medieval fair yesterday was amazing & 2nd grade Ellis Island is tomorrow 		
<p>Committee Updates</p>	<p>Finance (Jia)</p> <ul style="list-style-type: none"> ● Refer to the treasurer report for full details ● Additional funds came in, likely related to new parents joining the school & donating <p>Fundraising (Events) Committee Update (Gaya)</p> <ul style="list-style-type: none"> ● Dine Out for High Peaks <p>Yearbook Committee (Angeeneh)</p> <ul style="list-style-type: none"> ● Deadline to get print pages to publisher is April 30 ● Deadline for parents to purchase yearbooks is April 2 ● Next step is verify student's names are spelled correctly <ul style="list-style-type: none"> ○ Teachers prefer to work with the student's in case the child would like a certain name or alias published instead of a legal name. 	<ul style="list-style-type: none"> ● Later this semester, we will refine the budget to be more in-line with '23-24 school year costs ● DineOut for High Peaks is at Bellotta on 3/18 from 4-8 pm ● Teachers will verify the student's yearbook name & spelling 	<ul style="list-style-type: none"> <input type="checkbox"/> All - Encourage parents to add photos to Ed Team Google Drive: https://photos.app.goo.gl/iAnsDaqTJfgmiM6i6

	<ul style="list-style-type: none"> ● Classroom volunteers will ensure there are at least 2 photos per kid in the year book ● Would like to highlight other school events (e.g. Medieval days, Immigration day, etc.) ● We will also have 5th grade dedication pages <p>Bike to School Day (Erica)</p> <ul style="list-style-type: none"> ● Scheduled for Wednesday, April 24 ● Will work with BCSIS <p>Fun Run (Sam)</p> <ul style="list-style-type: none"> ● Penciled in for May 2 ● It is pretty turnkey - popsicles, music, bouncy house ● How could we improve it? <ul style="list-style-type: none"> ○ Lots of asks for car magnets ○ Pizza party ○ Skip bounce house since we did at fall fest ○ Dunk tank ○ Sweatbands for a throw-back fun run - 1980s ● Would be nice to have the Student Council involved / vote for an option we give them. <p>Challenge Team</p> <ul style="list-style-type: none"> ● Math Olympiad (Gaya) <ul style="list-style-type: none"> ○ Mathnasium would like to support a HP Math Olympiad team in the form of a donation for the '24/25 school year. ○ There could be a letter acknowledging the dollar amount of the donation 		<ul style="list-style-type: none"> <input type="checkbox"/> Emily will distribute lists to teachers to verify w/ kids, then return to Angeeneh <input type="checkbox"/> Angeeneh will communicate with Dory to advertise parent deadline to purchase through the newsletter <input type="checkbox"/> All - consider ideas for Fun Run & if we want to change and incorporate Student Council <input type="checkbox"/> Sam will send an example form of a charity donation for Mathnasium
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Upcoming Items:	Next meeting: <ul style="list-style-type: none">• Have digital sign out front to increase communication• Discuss the Fun Run - do we have a theme to take to the student council?• Discuss committees for next year & potential new recruits• In March or April's meeting, discuss refining the budget for next year to be closer to current budgets		
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